

THE MUSE BOARD MEETING MINUTES

May 30, 2024 - 4:30 pm - Lake of the Woods Museum Board Room

PRESENT: Robert Bulman, Cheryl Mosindy, Lisa Lyle, Charito Gallivan, Lindsay Koch, Codie Brook Goodman, Hannah Edie, Reid Thompson, Anna Harty (called away prior to the start of the meeting)

REGRETS: Kirsten Fair

1 CALL TO ORDER

- Meeting was called to order at 4:57PM
- Land acknowledgement and commitment to Seven Grandfather Teachings was read

1.2 Introduction of New Board Member, Kirsten Fair

- Kirsten Fair was introduced in absentia. She is currently out of town, but will be back for the July Board Meeting. A more formal introduction will be given at the July Board Meeting

2 APPROVAL OF AGENDA FOR MEETING OF MAY 30, 2024

Moved by Lindsay Koch, seconded by Lisa Lyle that the agenda for the meeting of May 30, 2024 be approved as presented.

Carried.

3 DECLARATION OF PECUNIARY INTEREST

- None

4 KNOWLEDGE OF FRAUD AND LEGAL MATTERS

- None

5 APPROVAL OF PREVIOUS MEETING MINUTES

Moved by Lisa Lyle, seconded by Cheryl Mosindy that the minutes of the April 25th, 2024 meeting be approved as presented.

Carried.

6 BUSINESS ARISING FROM THE MINUTES

6.1 *Summer Sunday Speaker Series whole day Admission by Donation Discussion - Totals and Comparisons from 2023*

- This was based on the ask from the previous board meeting asking for stats related to Sunday attendance in 2023. The stats were presented showing below average attendance and admission.

Morning attendance is particularly bleak. Perhaps we can get those morning attendance numbers up while also removing a potential barrier of entry to the Museum for both Kenora residents and guests.

- There was a question about sponsored admission days, which both the Museum and Art Centre are looking into, specifically around the Artsvest programme in which we are currently enrolled. The Artsvest is a programme where museums and galleries can get matching funds for any sponsorship they are able to organize (up to a max of about \$3400)

*Moved by Lindsay Koch, seconded by Lisa Lyle that the Lake of the Woods Museum move to an "admission by donation" admission model for Sundays during July and August of 2024.
Carried.*

7 FINANCIAL

7.1 Operating Budget vs Actuals for Art Centre and Museum for April

- It was noted that the budget reports were run fairly early in the month. There were some delays in accounts receivable, so not all the April monies had been inputted in the report. A report showing the current budget situation for both buildings was brought forward for Board members to get a better idea of the financial situation.

- In the future the request for monthly budget reports from finance will be delayed as long as possible to prevent a similar circumstance.

7.2 April 2024 expenses - Museum and Art Centre

*Moved by Reid Thompson, seconded by Hannah Edie that the April expenses for the Douglas Family Art Centre in the amount of \$14,083.28 be approved.
Carried.*

*Moved by Hannah Edie, seconded by Cheryl Mosindy that the April expenses for the Lake of the Woods Museum in the amount of \$9319.54 be approved.
Carried.*

8 RECOMMENDATIONS FROM ADVISORY COMMITTEES

9 RECOMMENDATIONS TO COUNCIL

10 DECISION ITEMS

10.1 2024 Muse Policy Review

- Once the policies are reviewed and approved, they can be formatted and officially recommend to council.

Moved by Lisa Lyle, seconded by Charito Gallivan that the DFAC-01-02 Collections Management Policy be approved as presented.

Carried.

Moved by Lindsay Koch, seconded by Charito Gallivan that the DFAC-01-02 Exhibition Policy be approved as amended.

Discussion: It was brought up in the section on Indigenous Exhibits the term "First Nations" was used as a synonym for "Indigenous." That is incorrect and should be changed.

Carried.

Moved by Lindsay Koch, seconded by Charito Gallivan that the LOWM-01-02 Collections Management Policy be approved as presented.

Carried.

Moved by Charito Gallivan, seconded by Hannah Edie that the LOWM-01-03 Photo Reproduction Policy be approved as presented.

Carried.

11 DISCUSSION ITEMS

11.1 Strategic Planning - Goals Feedback

- In the last month all Muse advisory committees, as well as Muse staff members had a chance to weigh in on the Strategic planning document.
- Board members were asked if they had anything to add, and did not.
- Staff will now develop a three year action plan based on the goals. Board and committee members will be invited to the goal planning sessions to be held this summer. Once the action plan and timelines are developed, sub committees can be formed around specific action plan items. The action plan report card will be presented to the Board at the September Board meeting.

12 INFORMATION ITEMS

12.1 Director's Report - May 2023 2023

- several items were highlighted, including improvements to the building(s) physical plant, the latest news around the Muse Business Officer position, and several community partnerships, including an ongoing successful partnership the Midewiwin Lodge.
- There was a report of the recent programme facilitated by Museum staff at Pinecrest Home with Valleyview School grade 1s.
- There was a conversation around the Summer Speaker Series, and the inclusion of Astronaut Dr. Robert Thirsk being confirmed as the speaker at the launch event on July 28.

12.2 Advisory Committee Minutes

- Distributed

13 CORRESPONDENCE

14 IN CAMERA SESSION

15 OTHER BUSINESS

- There was a discussion about the exhibit unofficially proposed by the Metis Nation of Ontario regarding the 2025 150th anniversary of the 1875 Halfbreed Adhesion.
- There was a discussion about the process of determining exhibits at the Museum, and a comparison to the process at the Art Centre.
- There was a discussion about the necessity of exhibit budget being included in the MNO's pitch.
- The MNO will be invited to pitch their exhibit

16 NEXT BOARD MEETING

July 25 in the 4:30 in the Museum Board Room

17 ADJOURNMENT

Moved by Hannah Edie To adjourn the board meeting at 17:59pm.